**[NAME OF ASSOCIATION]**

**BOARD MEETING – [DATE]**

Meeting was called to order at 7:00 p.m. at the management office meeting room. Quorum was established.

**Attendees Present:**

ABC, President

ABC, Secretary

ABC, Vice President

ABC, Treasurer

Association Attorney, ABC

ABC, Association Manager

**Absent:**

ABC, member, excused

**Approval of Minutes:**

• Motion: To approve Minutes from June 1st Board meeting

• Vote: Unanimous approval

• Resolved: The minutes of the Dec 9, 2011 meeting are approved as corrected and entered into the

Association records.

**Reports:**

• Treasurer's report given by ABC.

• Management report given by ABC. Written reports presented and maintained in

Association’s records.

• Collections report given by attorney ABC attorney.

**Business:**

• Motion: Hire ABCs to resurface pool for $26,000.

• Vote: Motion Disapproved - One in Favor, two opposed, one abstaining.

• Motion: Have ABC contact ABC to amend the association to restrict leasing in

the community.

• Vote: Motion Approved Unanimously

• Resolved: That the Association contact ABC to amend the association to restrict

leasing in the community.

• Motion: Accept Lovely Landscaping Company's written proposal (maintained in the Association's

records) to maintain the Association’s common property, subject to the Association

attorney's review of the contract.

• Vote: Motion approved - three in favor, one opposed. Discussion of recognition that Lovely

Landscaping was the highest bidder, but the consensus is that a good history with Lovely Landscaping

justifies renewing the contract.

• Resolved: That the Association accept Lovely Landscaping written proposal to maintain the

Association’s common property, subject to the Association attorney's review of contract.

**Meeting adjourned at 8:30 p.m**

**Full address..**

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